

## Scrutiny Standing Panel Agenda



### **Finance and Performance Management Scrutiny Panel Tuesday, 13th November, 2007**

**Place:** Committee Room 1, Civic Offices, High Street, Epping

**Time:** 7.00 pm

**Democratic Services Officer:** A Hendry - Democratic Services Officer  
Tel: 01992 564246 Email: ahendry@eppingforestdc.gov.uk

**Members:**

Councillors J M Whitehouse (Chairman), G Mohindra, R Bassett, J Hart, M Colling, D Jacobs, R Morgan, Mrs P Richardson, Mrs P Smith and A Watts

<p><b>A BRIEFING FOR THE CHAIRMAN OF THE PANEL WILL BE HELD AT 18.45PM PRIOR TO THE MEETING</b></p>
---

**1. APOLOGIES FOR ABSENCE**

**2. SUBSTITUTE MEMBERS (COUNCIL MINUTE 39 - 23.7.02)**

(Assistant to the Chief Executive) To report the appointment of any substitute members for the meeting.

**3. DECLARATION OF INTERESTS**

(Assistant to the Chief Executive). To declare interests in any items on the agenda.

In considering whether to declare a personal or a prejudicial interest under the Code of Conduct, Overview & Scrutiny members are asked pay particular attention to paragraph 11 of the Code in addition to the more familiar requirements.

This requires the declaration of a personal and prejudicial interest in any matter before an OS Committee which relates to a decision of or action by another Committee or Sub Committee of the Council, a Joint Committee or Joint Sub Committee in which the Council is involved and of which the Councillor is also a member.

Paragraph 11 does not refer to Cabinet decisions or attendance at an OS meeting purely for the purpose of answering questions or providing information on such a matter.

**4. TERMS OF REFERENCE / WORK PROGRAMME (Pages 3 - 6)**

(Chairman/Lead Officer) The Overview and Scrutiny Committee has agreed the Terms

of Reference of this Panel and associated Work Programme. This is attached. The Panel are asked at each meeting to review both documents.

**5. NOTES FROM PREVIOUS MEETING - 14 AUGUST 2007 (Pages 7 - 10)**

To consider and agree the notes of the meeting the Panel held on 14 August 2007.

**6. QUARTERLY FINANCIAL MONITORING REPORT (Pages 11 - 42)**

(Director of Finance and ICT) to consider the attached report.

**7. PERFORMANCE MONITORING REPORT ON KPIS (Pages 43 - 82)**

(Deputy Chief Executive) to consider the attached report.

**8. FEES AND CHARGES (Pages 83 - 96)**

(Director of Corporate Support Services) to consider the attached report.

**9. LAND AND PROPERTY ASSESSTS REVIEW (Pages 97 - 100)**

(Director of Corporate Support Services) To consider the attached report.

**10. REPORTS TO BE MADE TO THE NEXT MEETING OF THE OVERVIEW AND SCRUTINY COMMITTEE**

To consider which reports are ready to be submitted to the Overview and Scrutiny Committee at its next meeting.

**11. FUTURE MEETINGS**

To consider the forward programme of meeting dates for the Panel.

Next scheduled meetings:

14 January 2008

11 February 2008